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## 2010-2011 Korea Foundation Report Form for Invitation of Visiting Professor (Host Institution)

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Host Institution	Name of Institution	
	Department/Unit which the Invitee Belongs to	
Name of Invitee		
Invitation Period	_____ (____months) Year / Month / Day - Year / Month / Day	

### 1. Invitee

	Duration	Course Title	Hours per Week	Course Level	Enrollment	Credits	Compulsory or Elective
Course Assignment  (*please attach a syllabus for each course )							
Other Activities (Korea-related events, seminars, etc.)							

### 2. Facilities Provided by the Host Institution for the Invitee (e.g. housing, office space)

*Specify the details.
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### 3. Evaluation of the Project

Evaluation Criteria	Excellent (90-100)	Good (80~90)	Average (70~80)	Mediocre (60~70)
Teaching performance (including command of language of instruction)				
Assiduity of the Invitee				
Performance reviews by students				
Contribution of the Invitee to Korean Studies				
Participation of the Invitee in other activities on campus				
Other comments				

**4. Plans for Courses Taught by the Invitee after Termination of his/her Term**

**5. Suggestions for the Korea Foundation**

**6. List of Supplementary Materials to be Attached**

- Syllabi for courses taught by the Invitee  
(Any other information that the Korea Foundation may refer to)

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※ If necessary, a separate sheet of paper may be used.

**I hereby declare that the above statements are true.**

\_\_\_\_\_ Year / Month / Day

**Project Director:** \_\_\_\_\_  
(signature)

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**2010-2011 Korea Foundation Report Form for Invitation of Visiting Professor  
(Visiting Professor)**

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Host Institution	Name of Institution	
	Department/Unit which the Invitee Belongs to	
Name of Invitee		
Invitation Period	_____ ( _____ months) Year / Month / Day - Year / Month / Day	

**1. Academic Activities**

Duration	Course Title	Hours per Week	Course Level	Enrollment	Credits	Compulsory or Elective
Teaching Materials						
Educational Facilities						
Quality of Learners						
Other Activities (Korea-related events, seminars, etc.)						

**2. Facilities Provided by the Host Institution for the Invitee**

Accommodation	
Office Space	
Administrative Procedures	
Etc. *Specify the details	

**3. Status of Korean Studies (2010-2011 Academic Year)**

1) Faculty

Name	Position	Major / Degree	Year Appointed

2) Courses

2010 Fall Semester

Course Title	Name of Instructor	Hours per week	Course Level	Enrollment	Credits	Compulsory or Elective

2011 Spring Semester

Course Title	Name of Instructor	Hours per week	Course Level	Enrollment	Credits	Compulsory or Elective

※ If your institution operates on a trimester or quarter system, please copy the above form and submit course information for the entire year.

3) Korean Collection at Library

Location	<input type="checkbox"/> Central Library <input type="checkbox"/> East Asia Library <input type="checkbox"/> Center for Korean Studies <input type="checkbox"/> Department <input type="checkbox"/> Other: (specify) _____			
Size of Collection	Total: _____ (Korean: _____ / Vernacular: _____ / Foreign Languages: _____ )			
Librarian	Name	Librarian	Name	Librarian
Degree of Cataloging and Computerizing				
Annual Budget				

4. Other Korean Studies-related Programs and Activities

Title	Date	Venue	Activities	Notes

5. Prospect of Korean Studies (University's Intention to Develop Korean Studies, Main Issues, etc. )

6. Suggestions for the Korea Foundation.

**7. List of Supplementary Materials to be Attached.**

<p>- Syllabi for courses taught by the Invitee (Any other information that the Korea Foundation may refer to)</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p>
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※ If necessary, a separate sheet of paper may be used.

**I hereby declare that the above statements are true.**

\_\_\_\_\_

Year / Month / Day

\_\_\_\_\_

(signature)